



**CONEJO VALLEY UNIFIED SCHOOL DISTRICT**  
**CVUSD Board Room**  
**1402 E. Janss Rd., Thousand Oaks, CA 91362**  
**BOARD OF EDUCATION REGULAR MEETING**  
**Tuesday, February 16, 2021**

**MINUTES**

**1. CLOSED SESSION**

**A. Comments – Public**

President Fitzgerald announced that there were no public comment requests submitted, and the Board convened into Closed Session at 5:00 p.m. where the following items were discussed:

**B. Labor Negotiations, Pursuant to Government Code Section 54957.6. The agency negotiator is Jeanne Valentine, Assistant Superintendent, Human Resources. Employee Organization: Conejo Valley Pupil Personnel Association (CVPPA)**

Closed Session ended at 5:50 p.m.

**2. OPEN SESSION**

**A. Call the Meeting to Order and Roll Call**

Call to Order and Roll Call: President Fitzgerald called the meeting to order at 6:03 p.m.

Board Members present: President Jenny Fitzgerald, Vice President Bill Gorbach, Karen Sylvester, Lauren Gill, Cindy Goldberg, and Student Trustee Addie Craig.

Administration present: Dr. Mark McLaughlin, Superintendent; Victor Hayek, Deputy Superintendent, Business Services; Jeanne Valentine, Assistant Superintendent, Human Resources; Lou Lichtl, Assistant Superintendent, Instructional Services and Dr. Lisa Miller, Assistant Superintendent, Student Services.

**B. Pledge of Allegiance**

**C. Announcements from Closed Session and Open Session Procedures**

President Fitzgerald announced that the following items were discussed in Closed Session:

**B. Labor Negotiations, Pursuant to Government Code Section 54957.6. The agency negotiator is Jeanne Valentine, Assistant Superintendent, Human Resources. Employee Organization: Conejo Valley Pupil Personnel Association (CVPPA)**

**D. Approval of the Agenda**

Trustee Goldberg made the motion to approve the amended agenda, pulling items 4D, 4I and 4J for a separate vote, seconded by Trustee Gorbach. **Motion carried: 5-0, with an honorary “yes” vote from Student Trustee Craig.**

**E. Report from Parent Support Organization – Conejo Council PTA**

Vaishali Bhargava, Conejo Council PTA President, provided an update on CCPTA membership, fundraising events, programs, and community outreach efforts.

#### **F. Comments – Public**

President Fitzgerald announced that there were two (2) public comment requests submitted, and each speaker received three (3) minutes to speak. There were two (2) public written statements submitted.

#### **G. Comments – Board of Education**

Individual Board members provided comments.

#### **H. Comments – Superintendent**

Dr. McLaughlin addressed a public speaker's comments and provided clarifications, in addition to providing an update on recent developments related to school reopening.

### **3. ACTION ITEMS – GENERAL**

#### **A. Board of Education – Approval of 2021 California School Boards Association Delegate Assembly Ballot**

Trustee Goldberg made the motion to approve the 2021 California School Boards Association Delegate Assembly Ballot, voting for nominees Jerry Mead and Matthew Almaraz, seconded by Trustee Gorbach. **Motion carried: 5-0, with an honorary “yes” vote from Student Trustee Craig.**

#### **B. Human Resources – Resolution #20/21-22: Ordering of Seniority of Certificated Employees Who First Rendered Paid Service on the Same Day (Annual/No Changes)**

Trustee Goldberg made the motion to approve, seconded by Trustee Gorbach. Dr. McLaughlin provided clarifications on the ordering of seniority process. There was no Board discussion on this agenda item. **Motion carried: 5-0, with an honorary “yes” vote from Student Trustee Craig.**

#### **C. Instructional Services – Approval of Resolution #20/21-21 – Read Across America Week (Annual)**

Trustee Gorbach made the motion to approve, seconded by Trustee Goldberg. There was no Board discussion on this agenda item. **Motion carried: 5-0, with an honorary “yes” vote from Student Trustee Craig.**

### **4. ACTION ITEMS – CONSENT**

President Fitzgerald stated that the Board would start the approval of the Consent Agenda by addressing pulled items 4D, 4I and 4J for a separate vote, in the order given.

#### **D. Instructional Services – Approval of Title I District Parent and Family Engagement Plan**

Trustee Goldberg made the motion to approve, seconded by Trustee Sylvester. President Fitzgerald announced that there were two (2) public comment requests submitted, and each speaker received three (3) minutes to speak. One speaker's comments were provided in Spanish and translated by Mr. Lichtl for Board and staff members. Board members provided comments on this agenda item. **Motion carried: 5-0, with an honorary “yes” vote from Student Trustee Craig.**

#### **I. Instructional Services – Approval of Amendments to Board Policy and Administrative Regulation 5145.7 – Sexual Harassment**

Trustee Goldberg made the motion to approve, seconded by Trustee Gorbach. Dr. McLaughlin and District staff responded to questions from Board members and provided clarifications. The Board reached consensus to add language regarding the confidential reporting process to the Administrative Regulation on page 6 under the “Complaint Procedures” section and to provide a link in the Board Policy of the webpage that provide names, emails and contact information for Title IX Coordinators.

- *Trustee Goldberg moved to table this item until a future date, seconded by Trustee Gorback. Motion carried: 5-0, with an honorary “yes” vote from Student Trustee Craig.*

**J. Instructional Services – Approval of New Administrative Regulation and Exhibit 5145.71 – Title IX Sexual harassment Complaint Procedures**

Trustee Goldberg made the motion to table this agenda item, seconded by Trustee Gorback. **Motion carried: 5-0, with an honorary “yes” vote from Student Trustee Craig.**

- *Trustee Goldberg made the motion to approve the remainder of the Consent Agenda as amended, seconded by Trustee Gorback. Motion carried: 5-0, with an honorary “yes” vote from Student Trustee Craig.*

**REMAINDER OF CONSENT AGENDA:**

- A. Board of Education – Approval of Minutes
- B. Human Resources – Personnel Assignment Orders
- C. Instructional Services – Annual Approval of the Development and Implementation of the 2020/2021 School Accountability Report Cards (SARC)
- E. Instructional Services – Approval of District and School Site Title I Parent and Family Engagement Plans for Acacia Magnet School for Enriched Learning, Conejo, Glenwood, Ladera STARS Academy, Madrona, Maple, and Walnut Elementary Schools
- F. Instructional Services – Approval of Contracts Under \$5,000
- G. Instructional Services – Approval of Contract Renewal – Fulcrum Learning Systems, Inc.
- H. Instructional Services – Approval of Contract Renewal – Cory Hills Percussive Storytelling
- K. Student Services – Approval of New Contract for Non-Public School Placement for Student #28-20/21
- L. Student Services – Approval of New Contract – Holly Altiero, dba Tiered Educational Consulting
- M. Student Services – Approval of Amendments to Administrative Regulation 6172 – Gifted and Talented Student Program
- N. Business Services – Approval of Transfer of Funds – January 2021
- O. Business Services – Ratification of Warrants – January 2021
- P. Business Services – Acceptance of Donations/Gifts
- Q. Business Services – Ratification of Workers’ Compensation Claims (under \$50,000)
- R. Business Services – Approval of 2020-2021 Comprehensive Safety Plans
- S. Business Services – Approval of Purchase Order Report (PO’s exceeding \$5,000)
- T. Business Services – Ratification of Purchase Order Report (PO’s under \$5,000)
- U. Business Services – Approval of New Contract – COVID-19 – HVAC Controls – 9 Sites
- V. Business Services – Approval of New Agreement for Consulting Services with School Services of California
- W. Business Services – Notices of Completion
- X. Business Services – Change Order 1: Bleacher Repairs – Westlake High School – FaciliServ
- Y. Business Services – Approval of New Administrative Regulation 3311.4 – Procurement of Technological Equipment

**5. INFORMATION/DISCUSSION ITEMS – GENERAL**

**A. Instructional Services – Approval of Updated 2020/2021 School Plans for Student Achievement (SPSA)**

Mr. Lichtl provided background on the SPSA process. Dr. McLaughlin and Mr. Lichtl responded to questions from Board members.

**B. Instructional Services – Approval of Amendments to Board Policy 6020 and Replacement of Administrative Regulation 6020 – Parent Involvement**

President Fitzgerald requested a future presentation to the Board on which strategies were used for schools receiving Title I funds, and the Board reached consensus to add this presentation for a future Board meeting. Trustee Goldberg commented on the need for a comprehensive calendar of District meetings.

**C. Instructional Services – Approval of Amendments to Board Policy 6179 – Supplemental Instruction**

Dr. McLaughlin asked for clarification on a Board member’s comments on this agenda item. There was no further Board discussion.

**D. Human Resources – Resolution #20/21-23: Reduce or Discontinue Particular Kinds of Services at the Close of the Current School Year**

There was no Board discussion on this agenda item.

**E. Human Resources – Approval of New Board Policy 4033 – Lactation Accommodations**

There was no Board discussion on this agenda item.

**6. ADJOURNMENT**

**A. Future Board Topics / Activities**

The Board added the following topic to be discussed at a future Board meeting:

- Presentation on the strategies used to enhance parent involvement for schools receiving Title I funds
- Learning plans for the fall
- Plans to continue with remote learning options
- Governance Handbook Study Session (scheduled for 2/25/21 Board Study Session)
- Addition of resolution for Chinese New Year for future years (scheduled for 2/25/21 Board Study Session)

**B. Adjournment**

President Fitzgerald adjourned the Open Session at 8:04 p.m. The next scheduled Board meeting will be Thursday, February 25, 2021, 10:00 a.m. Board Study Session, at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

March 16, 2021  
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Date

  
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Clerk

March 16, 2021  
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Date

  
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Superintendent

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<https://conejousd.org/Board-of-Education/Board-Meeting-Videos-Watch-Live>